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भारत सरकार / Government of India
कॉर्पोरेट कार्य मंत्रालय / Ministry of Corporate Affairs
शासकीय समापक का कार्यालय / Office of the Official Liquidator
उच्च न्यायालय, कलकत्ता / High Court, Calcutta
९, ओल्ड पोस्ट ऑफिस स्ट्रीट, ४ वाँ एंव ५ वाँ मंजिल / 9, Old Post Office Street, 4th & 5th Floor
कोलकाता - ७०० ००१ / Kolkata - 700 001

File No.:

Dated:

N O T I C E

ANNUAL MAINTAINANCE OF FIRE EXTINGUISHER SYSTEM OF THE O/o OFFICIAL LIQUIDATOR, HIGH COURT, CALCUTTA

Sealed quotations are hereby invited from the reputed Government Approved vendors for Annual maintenance of existing fire extinguishers/cylinders (21 Nos) and fire alarms from 01.12.2020 for a period of one year. The interested vendors may inspect on any working day at 9, Old Post Office Street, 4th & 5th Floor, Kolkata - 700 001. The maintenance contract shall include inspection, refilling, repairing, Hydraulic Testing, Painting and supply of required spare parts installed at different locations/Floors of this office.

The quotations should be addressed to the Official Liquidator, High Court, Calcutta, 9, Old Post Office Street, 4th & 5th Floor, Kolkata - 700 001.

1. The company should have undertaken Annual Maintenance and Re-Filling for at least one Central/State Govt./Public Sector Undertakings (PSU), in any of the previous five years. The experience certificate should be submitted along with quotation. The Company's contract should not have been terminated before the expiry of the full term, in any of the previous years or current year. The company must have expertise in the field of maintenance and refilling of fire extinguisher and its service engineer must be knowledgeable enough to train employee of this office how to

operate fire extinguisher.

2. The vendors must have GST registration, Trade license, Copies of the same should be submitted.

3. The quotation/rate should be inclusive of all taxes and other charges including installation and other works.

4. The maintenance and refilling and other works shall be taken on as is where is basis.

5. All the fire extinguishers should be checked for dust deposit and Dents. After refilling safety seal check is to be ensured that it is intact and not tampered. Discharge Nozzles are to be Checked to ensure it is unclogged. Spare parts and accessories should be replaced for those which are not in serviceable condition. The defective units need to be brought back in proper working condition.

6. The firm must provide standby unit in case of removal of units for Overhauling for major repair.

7. After refilling the vendor will have to demonstrate the operation of Fire extinguisher to the staff posted at different sections of this office and two bi-annual mock drill has to be organized at different places of this office and no separate charges will be paid for it.

8. A detailed report regarding the status of all the installed fire extinguisher and fire alarms has to be submitted after refilling/repairing of the fire extinguishers and also in every month the status report have to be submitted. During verification if any accessories are required, will be fitted with no extra cost.

9. No advance payment will be made to the supplier and installer. Payment shall be made quarterly, i.e. after ending of every quarter and on submission of bill (in triplicate) along with service report for the period duly signed by in-charges of the Fire Extinguisher.


10. The authority reserves the right to cancel/postpone or change in terms and conditions, addendum, corrigendum of the tender without assigning any reason thereof. The authority's

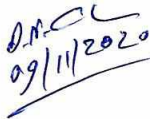
decision will be final. Even if any vendor stands L-1 as per rate quoted by them in tender/bid can be rejected if it is found that the vendor does not fulfil other technical criteria.

11. The sealed quotation shall be submitted before 5 PM on 27/11/2020.

12. Duration of the AMC will be for one year with effect from 01.12.2020 which is extendable for further period of one year if required depending on satisfactory fulfillment of all "Terms & Conditions" of contract agreement. The AMC will include periodical maintenance, overhauling, reinstallation & replacement as and when required. In case of repair of any defective parts or supply of spares are required, the labour charge, removal, installation, transportation charges shall be borne by the awarded bidder at their own expense.

The notice will also available on the Website: www.olkolkata.in.


(N. Krishnamurthy)
Official Liquidator
High Court, Calcutta


D.K.C.
09/11/2020